

**Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
September 29, 2008 (2:00 p.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Robert M. Kirby, Board member, presided. No other Board members were present.

Dean Weston Ricks and Joseph Haughwout appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Tamara R. Hartless  
t/a Cornerstone Construction & Remodeling  
File Number 2008-02772 (Disc.)  
(NO DECISION MADE)

Hartless –R  
Stephen Weisbrod – R's Atty  
Suzanne Cleary-Godfrey – C  
Dave Godfrey – C  
William Grubb – W

The meeting adjourned at 4:30 p.m.

BOARD FOR CONTRACTORS

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Robert M. Kirby, Chairman

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Jay DeBoer, Secretary

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Custodian of Records